



శ్రీ వేంకటేశ్వర కళాశాల

Sri Venkateswara College
(UNIVERSITY OF DELHI)

Email : principal@svc.ac.in

Fax : 91-11-2411 8535

Off. : 011 - 2411 2196

Res. : 011 - 2411 2195

Dr (Ms) P. Hemalatha Reddy
Principal

Benito Juarez Road
Dhaura Kuan
New Delhi - 110 021

Ref No : SVC/Admn/2010/P/

12th July, 2010

Dear Colleague,

As the University Community prepares for the beginning of the new academic session 2010-2011 commencing on 21st July, 2010, the immediate task we face is to facilitate the smooth induction of Students into the College Campus. The College has geared itself to ensure peace and harmony while welcoming the new comers and is determined to deal with incidents of lawlessness with firmness.

Please ensure that the recent Supreme Court judgment on Ragging is followed in letter and spirit. UGC also mentions that the Report of the Raghavan Committee constituted as per directions of the Supreme Court of India to give suggestions on means of prevention of ragging in the College/Educational Institution is posted on the UGC's website www.ugc.ac.in.

Kindly ensure implementation of UGC guidelines on ragging strictly, which are available on UGC's Website www.ugc.ac.in. The Ministry of Human Resource Development (MHRD), Government of India has launched a 24x7 toll free Anti Ragging Helpline Number 1800-180-5522 and an email facility at helpline@antiragging.net.

In this regard, an Affidavit as suggested by the UGC be taken from the students as well as his/her Parents/Guardian on the prescribed proforma which is enclosed herewith. The Affidavit duly filled in and signed should be submitted to the office of the Section Officer (Administration) immediately.

The College solicits your cooperation in maintaining Discipline, Peace and Harmony in the Campus.

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal

Encls : As Above

Copy to:-

To,

Dr/Mr/Ms.....
Teacher-in-Charge ofdepartment
Sri Venkateswara College
New Delhi-110 021



SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)

Ref No : SVC/Admn/2009/P/

ANNEXURE-I
AFFIDAVIT BY THE STUDENT

- 1) I, _____
(Full Name of student with Admission/Registration/College Roll Number).....
S/o D/o Mr./Mrs./Ms. _____, having been admitted to **Sri Venkateswara College, New Delhi**, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
- 2) **I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.**
- 3) **I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.**
- 4) **I hereby solemnly aver and undertake that**
 - a) **I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.**
 - b) **I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.**
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) **I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.**

Declare this _____ Day of _____ Month of _____ Year.

Signature of deponent
Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ on this the _____ of _____, _____.
(place) (day) (month) (year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ of _____, _____
after reading the contents of this affidavit.

OATH COMMISSIONER



**SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)**

Ref No : SVC/Admn/2009/P/

ANNEXURE-II
AFFIDAVIT BY PARENT / GUARDIAN

- 1) I, Mr./Mrs./Ms. _____ (Full Name of Parent/ Guardian)
 Father/Mother/ Guardian of, _____ (Full Name of Student with
 Admission/ Registration/ College Roll Number.....)
 having been admitted to **Sri Venkateswara College, New Delhi**, have received a copy of the UGC Regulations on
 Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”),
 carefully read and fully understood the provisions contained in the said Regulations.
- 2) **I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.**
- 3) **I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the
 penal and administrative action that is liable to be taken against my ward in case he/she is found guilty
 of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.**
- 4) **I hereby solemnly aver and undertake that**
- a) **My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of
 the Regulations.**
- b) **My ward will not participate in or abet or propagate through any act of commission or omission that
 may be constituted as ragging under clause 3 of the Regulations.**
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the
 Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law
 for the time being in force.
- 6) **I hereby declare that my ward has not been expelled or debarred from admission in any institution in the
 country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and
 further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be
 cancelled.**

Declare this _____ Day of _____ Month of _____ Year.

 Signature of deponent
 Name:
 Address:
 Telephone/Mobile No.:

VERIFICATION

**Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is
false and nothing has been concealed or misstated therein.**

Verified at _____ on this the _____ of _____,
(Place) (Day) (Month) (Year)

 Signature of deponent

Solemnly affirmed and signed in my presence on this the _____ of _____,
(Day) (Month)
_____ after reading the contents of this affidavit.
(Year)

OATH COMMISSIONER



**SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)**

Ref No : SVC/Admn/2010/P/

12th July, 2010

ANTI RAGGING AFFIDAVIT

ALL THE STUDENTS OF FIRST YEAR, SECOND YEAR AND FINAL YEAR OF THE COLLEGE ARE DIRECTED TO SUBMIT THE REQUIRED AFFIDAVITS DULY FILLED IN AND SIGNED (AS PER DIRECTIONS ALREADY DISPLAYED ON THE COLLEGE NOTICE BOARD) TO THE OFFICE OF THE SECTION OFFICER (ADMINISTRATION) POSITIVELY BEFORE 28TH JULY, 2010 ON ALL WORKING DAYS BETWEEN 9:30 AM AND 12:30 PM.

THE COLLEGE SOLICITS YOUR COOPERATION IN MAINTAINING DISCIPLINE, PEACE AND HARMONY IN THE CAMPUS.

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal

Copy to:-

- Section Officer (Administration)
- Notice Board
- File



**SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)**

Ref No : SVC/Admn/2010/P/

12th July, 2010

**ATTENTION SENIORS !!
WELCOME FRESHERS !!**

B U T

NO RAGGING!!

It is time to socialize with Junior Students and make new Friends. Set an example of decent behaviour. No act of ragging shall be tolerated. Any act of ragging shall not go unnoticed and unpunished as per the Hon'ble Supreme Court Directive.

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal



**SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)**

Ref No : SVC/Admn/2010/P/

12th July, 2010

**DON'T 'RAG'. ALSO
DON'T BE A
MUTE WITNESS
TO 'RAGGING'.**

WHAT IS RAGGING ???

Any act of resulting in:-

- **Mental/Physical/Sexual abuse.**
- **Verbal abuse.**
- **Indecent behaviour.**
- **Criminal intimidation/Wrongful restraint.**
- **Undermining human dignity.**
- **Financial exploitation/Extortion.**
- **Use of force.**

Each of the above is Criminal Offence.

**RAGGING IN ANY FORM IS PUNISHABLE.
GO AHEAD, REPORT RAGGING.**

Join Hands to make the College Campus Ragging Free.

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal



**SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)**

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12th July, 2010

SAY 'NO' to RAGGING.
Do not accept ragging in any form.

RAGGING IS NEITHER A RITUAL NOR A CUSTOM IN THE COLLEGE CAMPUS LIFE. AS PER THE INTERIM ORDERS OF THE HON'BLE SUPREME COURT OF INDIA AND THE REPORT OF THE COMMITTEE FOR PREVENTION OF RAGGING, IF YOU ARE A 'FRESHER':-

1. You do not have to submit to ragging in any form.
2. Do not compromise with your dignity & self respect.
3. Report incidents of ragging of yourself or of others.
4. Contact the Anti Ragging Squad/Anti Ragging Committee of the College, Hostel Warden or the Principal.
5. The College is obliged to permit use of Communication facilities (Landline and Mobile Phones) for seeking help.
6. If you are not satisfied with the enquiry conducted by the College, lodge a First Information Report (FIR) with the local Police and complaint with the civil authorities.
7. The college is in any case required to file FIR if your parents or you are dissatisfied with the action taken against those who 'rag'.
8. Your complaint can be oral or written, and would be treated by the authorities in strict confidence.
9. Take active part in all institutional activities intended to end ragging on campus.

Ragging is not permissible in Campus, not even for fun. Join hands in the campaign to make the campus Ragging Free.

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal



SRI VENKATESWARA COLLEGE

(UNIVERSITY OF DELHI)

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12th July, 2010

STERN WARNING

RAGGING is strictly prohibited as per the **Supreme Court directive**. Any body indulging in “Ragging” is punishable under Ordinance XV(B) & (C) of the University which includes suspension/dismissal from the College Rolls apart from prosecuting the indulgent with criminal charges.

The College Proctorial Committee/Anti Ragging Squad is authorized to take strict action against the culprit indulging in ragging the Freshers.

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal



SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)

Ref No : SVC/Admn/2010/P/

12th July, 2010

STERN WARNING

RAGGING IN ANY FORM IS LEGALLY PROHIBITED BY THE UNIVERSITY OF DELHI. ANY ONE FOUND GUILTY OF VIOLATION OF THIS LAW WILL BE DEALT WITH IN ACCORDANCE WITH THE REGULATIONS OF DELHI UNIVERSITY. PUNISHMENT COULD INCLUDE EXPULSION FROM THE COLLEGE.

ANY STUDENT (FRESHER/OTHERS) SUBJECTED TO RAGGING SHALL REPORT IMMEDIATELY TO DR (MS) P.HEMALATHA REDDY, PRINCIPAL/DR (MS) VIBHA SAXENA, PROCTOR/SECTION OFFICER (ADMINISTRATION)/ANY STAFF MEMBER IN THE COLLEGE.

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal



SRI VENKATESWARA COLLEGE (UNIVERSITY OF DELHI)

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12th July, 2010

STERN WARNING

As per the Supreme Court Order laid down for checking ragging in the Colleges, the following actions will be taken on those students who indulge in ragging :-

1. That any student or students be expelled; or
2. That any student or students be, for a stated period, rusticated.
3. That any student or students be fined with a sum of rupees that may be specified; or
4. That any student or students be debarred from taking a University or College departmental Examination or Examinations for one or more years; or
5. That the result of the student or students concerned in the Examination or Examinations in which he/she or they have appeared be cancelled.
6. **F.I.R. will be registered against the defaulters.**

Important Note :- If any student is found indulging in ragging, it may be brought to the notice of Dr (Ms) Vibha Saxena, Proctor or Dr (Ms) P.Hemalatha Reddy, Principal immediately.

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal



SRI VENKATESWARA COLLEGE (UNIVERSITY OF DELHI)

Ref No : SVC/Admn/2010/P/

12th July, 2010

REPORT OF THE COMMITTEE CONSTITUTED BY THE UNIVERSITY GRANTS COMMISSION TO FRAME GUIDELINES TO CURB THE MENACE OF RAGGING IN UNIVERSITIES/EDUCATIONAL INSTITUTIONS.

Constitution of the Committee

The University Grants Commission was made one of the respondents in a Public Interest Litigation case filed in the Supreme Court of India by the Vishwa Jagriti Mission highlighting the adverse impact of ragging of freshers in educational institutions all over the country. During the hearing of the case held on 16th July 1999, the learned Judges had indicated that it would be appropriate if the UGC takes a more pro-active view in the matter and frame guidelines with regard to combating the menace of ragging in the universities and other educational institutions. Accordingly, the *UGC* constituted the Committee to frame the guidelines in the matter.

Introduction

The word 'ragging' means the acts of teasing, taunting, playing a practical joke upon someone or holding comic parades and other activities during certain period of a college term to raise money for charity. Ragging has therefore, both positive and negative manifestations, Ragging could be considered positive if it is done within decent limits and if: It aims at raising funds for charity, it helps ease the pen(~up tensions of modern students without harming anyone, it helps freshers to shake themselves out of inhibitions and inferiority complex and to smoothen their angularities, it helps dispelling the tendency among newcomers to remain isolated it is fun which is enjoyable by all, including the freshers, But over the years the word 'ragging' ceased to denote the healthy practice it used to be and has acquired more negative connotations and notoriety. Nowadays 'ragging' may include ; Display of noisy, disorderly conduct, teasing, excitement by rough or rude treatment or handling, indulging in rowdy, indisciplined activities which cause or likely to cause annoyance, undue hardship, physical or psychological harm or raise apprehension or fear in a fresher, or asking the students to do any act or perform something which such a student will not do in the ordinary course and which causes him/her shame or embarrassment or danger to his/her life. The Karnataka Education Act, 1983 (Karnataka Act No. 1 of 1995) Section 2(29) defines ragging as: "causing, inducing, compelling or forcing a student, whether by way of a practical joke or otherwise, to do any act which detracts from human dignity or violates his person or exposes him to ridicule or forbear from doing any lawful act, by intimidating, wrongfully restraining, wrongfully confining, or injuring him or by using criminal force to him or by holding out to him any threat of such intimidation, wrongful restraint, wrongful confinement, injury or the use of criminal force" It is generally observed that such perverse forms of ragging is more prevalent in professional colleges and institutes mainly because of large number of students staying in hostels.

Forms of ragging

Ragging is found to take the following forms (the list is only indicative and not exhaustive)

Crisp orders

- to address seniors as 'Sir',
- to perform mass drills,
- to copy class notes for the seniors;
- to serve various errands,
- to do menial jobs for the seniors;
- to ask/answer vulgar questions, ;-f • •
- to look at pornographic pictures to 'shock the freshers out of their innocence';
- to force to drink alcohol, scalding tea, etc.,
- to force to do acts with sexual overtones, including homosexual acts;
- to force to do acts which can lead to physical injury/mental torture or death,
- to strip, kiss, etc.;
- to do other obscenities
- It can be seen from the above that most of them, except the first few, constitute perverse forms of ragging.

Causes for ragging

The main causes for indulging in ragging are:-

Eagerness of seniors to show off their power, authority, superiority, An attitude of backlash: a "do-unto-others what others did to you" (similar to mother-in-law Vs daughter-in-law syndrome); Importance the seniors get in the initial stages of admission by helping and guiding the freshers for various things in the absence of or ineffectiveness of institutional mechanism to help the freshers at that point, resulting in the freshers getting indebted to seniors and thereby feeling compelled to do their biddings.

Vulnerable locations for ragging

Ordinarily, places which are most vulnerable for ragging are: Hostel blocks and **messes**, Vacant class rooms. Canteen, Stadium or playground, Student activity centres, [| -1 ' Bus stands.

Causes for the increase in the incidence of ragging and ineffectiveness of measures against it

:- Among the main causes, one can cite the **following**: -

The powers and moral authority of the Wardens and other functionaries have eroded over the years, as many of them may not be committed to their work, but take up such responsibilities for the sake of perks attached to those offices; Lack of interest and involvement in such matters among majority of faculty members;- , . Fear that the Head of the Departments and others may be pressurized later on for withdrawal of complaints or for revocation of the orders of punishment; Fear that they and/or their family members may be harassed and victimized. It must be admitted that most of these causes are the direct result of politicization of educational institutions and the resultant erosion of standards of behavior. If there is no political interference, the concerned authorities will be able to take effective measures to curb ragging.

Positive actions

Appropriate committee (s) may be set up including the course-in-charge, student advisor, Warden and some senior students to actively monitor, promote and regulate healthy interaction between freshers and senior students. The student-faculty interaction may be increased to involve the students in all matters of the institution, except in actual processes of evaluation and in faculty appointments. Such involvement will make the students feel that they are responsible partners in managing the affairs of the institution, and the credit due to the institution for good worthy performance is due to them as well. Freshers' welcome parties may be organized soon after admissions by senior students and the faculty together, where they can be properly introduced to one another. Such parties can bring out the talents in the freshers without the elements of indecency normally occurring during ragging. Mass participation has its own built-in checks, as an over zealous person could often be prevailed upon by sober elements. In the presence of the faculty, even the miniscule of misguided students, who are otherwise compulsive raggers, will be forced to behave properly and not cross the limits of decency. Exhibiting their talents in the open will help the freshers to shed their inferiority complex, remove their inhibitions and bring out the best in them.

Incentives

Incentives and rewards for those who actively participate in measures for curbing the menace of ragging may include the following :-

The institution should give due weightage to the contribution made by Wardens and other functionaries to the institution's administration when assessing them for higher posts. The perks for the Warden's and all such functionaries should be suitably enhanced to attract committed persons for these posts. The perks may include providing accommodation in the campus, telephone rental charges and suitable honorarium. Raised to the status that is their due and with increased powers and perks their ability and commitment to the cause of curbing ragging can be expected to be enhanced. The Institution may work out allocating some marks or grade for those students who actively helped the institutions in curbing-ragging. This may be added to the total at the end of the programme, which might change the final division to be recorded in the certificate. "Good conduct" and, "Not found indulging in any form of ragging" during the semester must also be one of the elements to be graded for sessional evaluation during the third and fifth semesters (i.e during the first half of second and third years).

Punishments

The following could be the possible punishments for those who are found guilty of participation in or abetment of ragging. The quantum of punishment shall, naturally, depend upon the nature and gravity of the offence as established by the Disciplinary Committee or the court of law.

- 1. Cancellation of admission.**
- 2. Suspension from attending classes.**
- 3. Withholding/withdrawing scholarship/fellowship and other benefits.**
- 4. Debarring from appearing in any test/examination or other evaluation process.**
- 5. Withholding results.**
- 6. Debarring from representing the institution in any national or international meet, tournament, youth festival, etc.**
- 7. Expulsion from the hostel.**
- 8. Expulsion from the institution for periods varying ;rom 1 to -1 semesters**
- 9. Expulsion from the institution and consequent debarring from admission to any ether institution**
- 10 Fine up to Rs 25,000/-.**
- 11. Rigorous imprisonment up to three years.**
- 12. While the first 10 types of punishment can be awarded by the appropriate authority of institution itself, the last punishment can be awarded only by a court of law.**

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal



**SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)**

Ref No : SVC/Admn/2010/P/

12th July, 2010

**PUBLIC NOTICE CURBING THE MENACE OF RAGGING IN
HIGHER EDUCATIONAL INSTITUTIONS**

It is brought to the notice of the Public that ragging is a criminal offence and that UGC has framed UGC Regulations on curbing the menace of ragging in Higher Educational Institutions, 2009, in order to prohibit, prevent and eliminate the scourge of ragging in Indian Universities/Colleges/Institutions as per UGC circular issued by the Secretary, University Grants Commission, displayed on the UGC Website.

The above regulations are mandatory and all Institutions should take necessary steps for its implementation under intimation to the UGC. Students in distress owing to ragging related incidents can access the Toll Free Helpline 1800-180-5522 or contact Ed. CIL (India) Limited, Ed. CIL House, 18A, Sector-16A, Noida-201 301, UP.

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal



SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)

Ref No : SVC/Admn/2010/P/

12th July, 2010

ANTI RAGGING SQUAD

RAGGING IN ANY FORM IS LEGALLY PROHIBITED BY THE UNIVERSITY OF DELHI. ANY ONE FOUND GUILTY OF VIOLATION OF THIS LAW WILL BE DEALT WITH IN ACCORDANCE WITH THE REGULATIONS OF DELHI UNIVERSITY. PUNISHMENT COULD INCLUDE EXPULSION FROM THE COLLEGE.

ANY STUDENT (FRESHER/OTHERS) SUBJECTED TO RAGGING SHALL REPORT IMMEDIATELY TO ANY OF THE FOLLOWING STAFF MEMBERS FOR FURTHER NECESSARY ACTION:-

S.No	Name of the Staff	Position	Telephone No
1.	Dr (Ms) P.Hemalatha Reddy	Principal	24112196, 24118590
2.	Dr N.V.S.R.K.Prasad	Vice Principal	24112196, 24118590
3.	Dr (Ms) Vibha Saxena	Proctor	24112196/227
4.	Mr S.V.Ramana Murthy	Administrative Officer	24112196/204
5.	Mr Pawan Kumar Pandey	Section Officer (Admin.) I/C	24112196/207
6.	Mr T.S.R.Murthy	P.A. To Principal	24112196/206
7.	Dr A.K.Kavathekar	Committee Member	24112196/228
8.	Dr(Ms) Shukla Saluja	Committee Member	24112196/228
9.	Dr (Ms) Renu Jain	Committee Member	24112196/233
10.	Dr (Ms) Ranjana Mehta	Committee Member	24112196/218
11.	Dr(Ms) Anita Verma	Committee Member	24112196/230
12.	Mr H.C.Tandon	Committee Member	24112196/227
13.	Mr N.K.Bhasin	Warden, Boys Hostel	24112197
14.	Ms Namita Pandey	Warden, Girls Hostel	24112197

The Parents/Students may also post their grievances through the E-mail ::
principal@svc.ac.in **OR** svrm@svc.ac.in **OR** pkpandey@svc.ac.in **OR**
vibhasaxena.svc@gmail.com

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal



SRI VENKATESWARA COLLEGE
(University of Delhi)

Ref No : SVC/Admn/2010/P/

12th July, 2010

NOTIFICATION

A Committee comprising the following Staff Members is constituted to assist the **Proctorial Committee** in maintenance of **Discipline and any other aspect of the College Students**. **The Committee will also examine the complaint received from the students and suggest/recommend the suitable action on such students who violate the Code of Conduct and Discipline of the College.**

The Committee is requested to work with immediate effect in coordination with the Proctorial Committee.

- **Mr S.V.Ramana Murty, Administrative Officer**
- **Mr Pawan Kumar Pandey, Section Officer (Administration) I/C**
- **Ms Ashawati**
- **Ms S.Radha Madhavi**
- **Mr Sudhir Kumar Sharma**
- **Mr N.K.Tiwari**
- **Mr N.Bala Prasad**
- **Mr V.V.A.V.Prasada Rao**
- **Mr Shyam Bahadur Thapa**

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal

Copy to :-

- Proctor
- Staff Members concerned
- Notice Board
- File.



SRI VENKATESWARA COLLEGE
(University of Delhi)

Ref No : SVC/Admn/2010/P/

12th July, 2010

Anti Ragging Squad :: 2010-2011

The following Staff Members are requested to co-operate in checking ragging of freshers in the College Campus. Your co-operation is most solicited.

Mr S.V.Ramanamurthy, Administrative Officer :: Incharge

21st, 22nd and 23rd July, 2010 (9.00 AM To 11.00 AM)

- | | |
|-----------------------------|-------------------------|
| 1. Mr VVAV Prasada Rao | 1. Mr Sunil Kumar |
| 2. Mr G.S.Rawat | 2. Mr Suresh Kumar |
| 3. Mr P.Damodara Reddy | 3. Mr K.Ch Adinarayana |
| 4. Mr S.K.Sharma | 4. Mr M.P.Yadav |
| 5. Mr N.K.Tiwari | 5. Mr B.Ramachandra Rao |
| 6. Mr Nagendra Prasad Yadav | 6. Mr U.N.Prasad |
| 7. Mr Baijnath Ram | 7. Ms T.V.Padmavathi |
| 8. Mr Dalip Singh | 8. Mr ASVN Rao |

21st, 22nd and 23rd July, 2010 (11.00 AM To 1.00 PM)

- | | |
|--------------------------|-----------------------|
| 1. Mr M.Satyanarayana | 1. Mr V.Parthasarathy |
| 2. Mr Ashok Kumar Pandey | 2. Mr N.Bala Prasad |
| 3. Mr K.Madhusudhan | 3. Mr S.Siva Mohan |
| 4. Ms K.Sreelakshmi | 4. Mr K.Mohd. Rafi |
| 5. Ms P. Padmavathi | 5. Mr Reji Joseph |
| 6. Mr P. Shyamal Rao | 6. Mr H.S.Rawat |
| 7. Mr Ram Karan | 7. Mr Vijay Prakash |
| 8. Mr N.Vasudeva Sastry | 8. Mr Ramesh Chandra |

21st, 22nd and 23rd July, 2010 (1.00 PM To 3.00 PM)

- | | |
|---------------------------|---------------------------|
| 1. Mr Anil Kumar | 1. Mr B.Ram Kumar |
| 2. Mr K.Vasantha Rao | 2. Mr K.Satyanarayana |
| 3. Mr Ch.Venkateswara Rao | 3. Mr Sandeep Kumar Yadav |
| 4. Mr S.K.Tiwari | 4. Mr Anish Sharma |
| 5. Mr Shyam Bahadur Thapa | 5. Mr M.Venkatapathi Rao |
| 6. Mr G.Krishna Murthy | 6. Mr M.Venkateswara Rao |
| 7. Mr P.Narasimha Rao | 7. Mr K.Vijaya Kumar |
| 8. Mr Babu Lal | 8. Mr Rakesh Kumar |

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal

Copy to:- Departments Concerned/Notice Board/File.



**SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)**

Ref No : SVC/Admn/2010/P/

12th July, 2010

NOTIFICATION

The Proctorial Committee Meeting will be held on **16th July, 2010** At **10:00 AM** in the Principal's room. The following members are requested to attend the same.

1. Dr N.V.S.R.K. Prasad (Vice-Principal)

2. Dr. A.K. Kavathekar

3. Dr. Shukla Saluja

4. Dr Renu Jain

5. Dr Ranjana Mehta

6. Dr Anita Verma

7. Mr H.C.Tandon

8. Mr S.V.Ramana Murthy

9. Mr Pawan Kumar Pandey

10. Ms Ashawati

11. Ms S.Radha Madhavi

12. Mr Sudhir Kumar Sharma

13. Mr N.K.Tiwari

14. Mr N.Bala Prasad

15. Mr V.V.A.V.Prasada Rao

16. Mr Shyam Bahadur Thapa

Your cooperation is most solicited.

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal

Copy to:- Staff Members concerned/Staff Notice Board/File.



SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)

Ref No : SVC/Admn/2010/P/

12th July, 2010

Some Dos and Don'ts

1. Attend Classes regularly.
2. You must carry your Identity Card with you at all times.
3. **If classes are not held in any subject, meet the Teacher-in-Charge.** You can also meet the Principal with written representation in this regard.
4. **You should not bring any outsider with you when you come to college. Do not invite them to meet you in the College.**
5. Do not attend any party given by strangers. Do not accept any thing to eat or drink from strangers.
6. **PLEASE SUBMIT THE REQUIRED AFFIDAVITS (BOTH FROM STUDENT AND PARENT/GUARDIAN ON NON-JUDICIAL STAMP PAPER OF RS. 10/-) DULY FILLED IN AND SIGNED (AS PER DIRECTIONS DISPLAYED ON THE COLLEGE NOTICE BOARD) TO THE OFFICE OF THE SECTION OFFICER (ADMINISTRATION) POSITIVELY BEFORE 28TH JULY, 2010 ON ALL WORKING DAYS BETWEEN 9:30 AM AND 12:30 PM.**
7. **Do not leave your belongings unattended anytime anywhere e.g. Class Room/Girls Common Room/Library or Canteen. You are responsible for your belongings.**
8. **For Girls Only :- Do not leave your purse or valuables unattended in the Girls Common Room.**
9. **Take special care of your Identity Card.** The loss of Identity Card should be immediately reported to the office of the **Section Officer (Administration) and Library** and also get a **F.I.R. Registered** in the Police Station.
10. Do not bring Cell phones to classes. If at all you bring, they must be switched off before you enter class.
11. Do not carry any Jewellery and other valuables to college.
12. Do not wear clothes in a provocative manner which vitiates the college atmosphere.
13. **Do not sit in an indecent or compromising manner anywhere in the College. You are watched by Proctorial Committee/Staff/Visitors.**
14. Do not carry plastic bags/caps. Do not litter. Do not throw plastic bottles or glasses in the Garden/Classes or Corridors.
15. **Do not take food stuff to the play ground or class-room.**
16. Do not block the passage in the Corridors. Go to Library and the Reading Room in your spare time.
17. Do not deface/damage the College walls/desks/furniture or other fittings in any manner.

Dr (Ms) Vibha Saxena
Proctor

Dr (Ms) P.Hemalatha Reddy
Principal